



MARY E. D'ANDREA
Clerk of Court

OFFICE OF THE CLERK
UNITED STATES DISTRICT COURT
for the
MIDDLE DISTRICT OF PENNSYLVANIA
William J. Nealon Federal Bldg. & U.S. Courthouse
235 North Washington Avenue
P.O. Box 1148
Scranton, PA 18501-1148

(570) 207-5600 FAX (570) 207-5650
e-mail address: www.pamd.uscourts.gov

Divisional Offices

Harrisburg: (717) 221-3920
Williamsport: (570) 323-6380

January 11, 2001

Mr. Stephen Washington
EJ-8067
SCI-Houtzdale
P.O. Box 1000
Houtzdale, PA 16698-1000

FILED
JAN 12 2001
DEPUTY CLERK

Re: Washington v. Lackawanna County Prison,
Civil No. 1:CV-00-1991 (Judge Kane)

Dear Mr. Washington:

I am writing in response to your recent letter to the Clerk of Court regarding the case referenced above. Court personnel may not render legal advice to a litigant, nor may they issue any legal relief that is not requested in a motion appropriately filed with the Clerk of Court and served on counsel for any opposing parties.

Please submit any future requests for relief in the form of a formal motion, not in informal correspondence either to the Clerk of Court or to the Judge presiding in your case.

Sincerely,

A handwritten signature in cursive script, appearing to read "James P. Van Wie".

James P. Van Wie, Esquire
Pro Se Law Clerk

JPVW:laf